

Report – Policy & Resources Committee

Report of Urgent Action Taken: City of London Corporation Scheme of Delegations to Officers

To be presented on Thursday, 15th April 2021

*To the Right Honourable The Lord Mayor, Aldermen and Commons
of the City of London in Common Council assembled.*

SUMMARY OF ACTION TAKEN

1. On 3 December 2020, through its consideration of a new Target Operating Model, the Court of Common Council approved a new Tier 1 organisational structure for the City of London Corporation, with a number of amendments to Chief Officer roles and portfolios.
2. In order to ensure that the Scheme of Delegations reflected accurately the new roles and changes to areas of responsibility across departments, your Policy and Resources Committee considered a number of amendments to the document at its March 2021 meeting, with the intention that such amendments be in place from 1 April 2021. The further approval of the Court was obtained under urgency to facilitate this.
3. No changes were proposed to the delegations themselves and the principle applied was that all delegations would be to the Town Clerk/Chief Executive and Tier 1 Leaders. Tier 1 Leaders would then delegate as required and consistent with current practice and authorisation, to ensure that the requirements of the delegations can be met by appropriately skilled and qualified individuals. The amendments were simply to reflect the new job titles and the new departmental arrangements, which was desirable as the new posts were coming on stream and it was important to be able to have the correct information readily available, both online and internally, so that officers were clear on their remits, and were able to carry out the day-to-day management of all services and discharge specific statutory and non-statutory functions.
4. It was also noted that further minor amendments would be required following the development of lower levels of the organisational structure, for which completion was planned by March 2022. A full update to the Scheme would be brought to the Policy and Resources Committee and Court of Common Council for approval by no later than March 2022.

RECOMMENDATION

5. We **recommend** that the actions taken under urgency procedures be noted.

All of which we submit to the judgement of this Honourable Court.

DATED this 22nd day of March 2021.

SIGNED on behalf of the Committee.

Deputy Catherine McGuinness
Chair, Policy & Resources Committee